

LOGAN - CACHE AIRPORT AUTHORITY BOARD MEETING

NOVEMBER 6, 2025

DRAFT MINUTES

The Logan-Cache Airport Authority Board convened in a regular session on Thursday, November 6, 2025 at 9:00 a.m. in the Cache County Historic Courthouse, County Council Chambers, 199 North Main, Logan, Utah.

ATTENDANCE

Members of the Airport Authority Board in Attendance:

John Kerr – Vice Chair – At large appointment by Airport Authority Board
Brett Hugie – At large appointment by Logan City
George Daines – Cache County Executive
Holly Daines – Mayor of Logan City
Keegan Garrity – Cache County Council – At large appointment by Cache County
Jeannie F. Simmonds – Logan City Council – At large appointment by Logan City
Kirk Jensen – Logan City Economic Development Director – Ex-officio Advisory Member
Shawn Milne – Director of Regional Economic Development – Ex-officio Advisory Member

Members of the Airport Authority Board Absent:

Ryan Snow – At large appointment by Cache County

Also in Attendance:

Bob Low – Airport
Kasey Maxwell – Airport
Andrew Erickson – County (Council Staff)
Judd Hill – Lochner Engineering
Connor Butterfield – Lochner Engineering
John Michener – J-U-B Engineers
Baron Wesemann – USU Aviation
Brandon Parish – USU Aviation
Holin Wilbanks – Forge Contractors
Scott Weaver – Leading Edge Aviation
Kyle Fischer – Trident Property Solution
Alex Bearnson – Black River Development
Jake Clark – Black River Development
Aaron Thaxton – North Logan City
Gio Villa – gio.villa@
Robert Kidd
Joe Bates
Andy Checketts
Mark Lee-Koven
Janeen Allen – Minutes

1. CALL TO ORDER

Chairman John Kerr, called the meeting to order at 9:00 a.m. and noted that Ryan Snow was out of the country.

2. ACTION ITEMS

a. **APPROVAL OF MINUTES – October 2, 2025**

ACTION: Motion was made by Keegan Garrity and seconded by Holly Daines to approve the minutes of October 2, 2025 as written.

MOTION PASSES:

AYE: 5 – Kerr, Hugie, Simmonds, H. Daines, Garrity

NAY: 0

ABSTAIN: 0

ABSENT: 2 – Snow, G. Daines

Chairman Kerr amended the agenda by moving item **2.b. Hangar Site Lease Requests** to follow **3. REPORTS**.

9:10 am – George Daines arrived

3. REPORTS

a. **MANAGER’S REPORT – BOB LOW**

Bob Low presented a slideshow (**Attachment A**) summarizing recent airport maintenance and infrastructure updates including:

- **South Ramp Crack & Seal:** Top coat project is complete.
- **PAPI Control Units:** FAA required relocation. It has been successfully completed.
- **Airport Road Repair:** A large pothole at the Airport Road turnoff was replaced with reinforced concrete.
- **Charging Infrastructure Grant Application:** Mr. Low updated the Board on the status of the State of Utah’s \$2M electric aircraft charging infrastructure grant application.
- **Air Taxi Service:** Beta Technologies is exploring an air taxi service between Logan and Salt Lake City.

b. **AIRPORT PROJECTS UPDATE – LOCHNER (JUDD HILL)**

Judd Hill and Connor Butterfield of Lochner Engineering provided updates on airspace requirements, master plan alignment, and the impact of the federal government shutdown on Form 7460 processing. They are anticipating a wait time of 45-90 days.

4. DISCUSSION ITEMS

a. **HANGAR REQUEST – CRAIG ADAMS (KILO TAXILANE)**

Craig Adams presented four hangar applications at sites K-2, K-5, K-7, and K-11. These represent the earliest entries on the airport’s hangar waiting list. Applicant is willing to coordinate zero-lot-line construction where feasible. Construction is anticipated for spring, coordinated with the airport’s taxi-lane project. His request aligns with the Airport Master Plan.

b. **HANGAR REQUEST – ALEX BEARNSON & KYLE FISCHER (LIMA TAXIWAY)**

Bearnson and Fischer requested approval for four hangars in two buildings along Taxiway Lima, including privately constructing the taxi lane. All four applicants are on the waiting list and responded to notices. They expressed willingness to collaborate with other developers to share costs.

Andy Checketts was allowed to provide public comment. He expressed concern about delays and complexity in the hangar development process and encouraged adopting a simpler model used at other airports such as Brigham City. The Board acknowledged the need for streamlined procedures.

c. **IMPACT FEES (formerly 4.a on agenda)**

The Board reviewed a draft taxi-lane cost-recovery proposal (**Attachment B**), avoiding the term 'impact fee.' With the FAA no longer funding taxi lanes, the airport must establish a mechanism to fund future construction.

Proposed examples included:

- \$1,000 per hangar for use of certain existing taxi lanes (Echo)
- Approximately \$2,000 per linear foot for new lanes (Kilo), adjusted when real bid data is available
- Additional fee for sewer/water-served hangars

They noted the need for fairness between single-loaded and double-loaded lanes. The policy will be finalized at a future meeting.

4. ACTION ITEMS

ACTION: Motion was made by George Daines and seconded by Brett Hugie to approve four hangar site requests on **Kilo**, subject to applicant accepting the final cost-recovery policy once adopted.

MOTION PASSES:

AYE: 6 – Kerr, Hugie, Simmonds, H. Daines, G. Daines, Garrity

NAY: 0

ABSTAIN: 0

ABSENT: 1 – Snow

ACTION: Motion was made by George Daines and seconded by Brett Hugie to approve four hangar site requests on **Lima** with the stipulation that applicants Bearnson and Fischer obtain a separate bid for taxilane construction. Board intends to use that bid data for potential extension of the lane.

MOTION PASSES:

AYE: 6 – Kerr, Hugie, Simmonds, H. Daines, G. Daines, Garrity

NAY: 0

ABSTAIN: 0

ABSENT: 1 – Snow

5. OTHER ITEMS

Board members acknowledged the need to update hangar waiting list procedures, improve notification processes, and coordinate developer discussions in advance of December policy decisions.

6. NEXT SCHEDULED MEETING

Thursday, December 4, 2025 at 9:00 a.m.

7. ADJOURNMENT

The meeting adjourned at 10:37 a.m.

Minutes prepared by: Janeen Allen

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ATTACHMENT A

Logan-Cache Airport Manager Report 11/25

















































Logan-Cache submitted a grant application, along with several Letters of Support.

The committee members will review independently, and then as a committee after Thanksgiving.

Notification of Grant Award is expected on December 1, 2025.

Electrical Distribution System City of Logan



	Option 1
Design	\$ 70,000.00
FAA Coordination	\$ 20,000.00
Support Equipment	\$ 30,000.00
Beta Equipment	\$ 250,000.00
Utility	\$ 75,000.00
Construction	\$ 300,000.00
Contingency	\$ 30,000.00
Total	\$ 775,000.00





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ATTACHMENT B

DRAFT

PROPOSAL

Logan-Cache Airport has a limited resource in space available to build hangars on existing taxi lanes. Limited to a portion of Echo and next year Kilo.

The FAA is no longer providing grants for taxi lanes therefore they must be funded locally

There is a waiting list for approximately 18 hangar sites for which deposits have been taken.

It is proposed that in order to perpetuate the development of future taxi lanes that an impact fee be instituted on all hangars built on existing taxi lanes:

Group I taxi lane Echo \$1000 per frontage foot.

Group II taxi lane Kilo \$2000 per frontage foot.

Further, Hangars with access to sewer and water will need to pay a \$2000 impact fee.

Entities constructing hangars without existing taxi lanes will be exempt from the impact fee but will need to construct the taxi lane in front of their hangar connecting to an existing taxi lane. The new taxi lane will need to be constructed to FAA specifications per the current Airport Layout Plan (ALP).

Sites with deposits will have first priority for a designated period, at which time the lease will need to be initiated and construction begun within one (1) year.